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To: Chairman & Members of South Hams District Council

Our Ref: CS/DW

cc: Usual press and officer circulation

30 April 2013

Dear Councillor

The Annual Meeting of the **South Hams District Council** will be held in the **Council Chamber**, Follaton House, Plymouth Road, Totnes, on **Thursday, 9 May 2013 at 2.00 pm** when your attendance is requested.

Yours sincerely



Richard Sheard
Chief Executive

<p>FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT DARRYL WHITE THE DEMOCRATIC SERVICES MANAGER ON DIRECT LINE 01803 861247</p>

A G E N D A

1. **Election of the Chairman of the Council;**
(The Chairman will then sign the declaration of acceptance of office).
2. **Address by the New Chairman of Council;**
3. **Vote of thanks to Retiring Chairman;**
4. **Response by the Retiring Chairman;**
5. **Appointment of Vice Chairman of the Council;**
(The Vice Chairman will then sign the declaration of acceptance of office).
6. **Minutes** – to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Council held on 4 April 2013 (pages 1 to 6);
7. **Representation on Political Groups** – to approve a review carried out in consultation with leaders of the Political Groups. This is reflected in the list of Council Bodies (circulated separately) – see item 8 below;

8. **Appointment of Members of the Bodies of the Council** – to appoint the Members of the following Council Bodies for the 2013/14 Municipal Year:-
- a) Audit;
 - b) Community Life and Housing Scrutiny Panel;
 - c) Corporate Performance and Resources Scrutiny Panel;
 - d) Development Management Committee (and to decide upon its size);
 - e) Devon Building Control Partnership;
 - f) Economy and Environment Scrutiny Panel;
 - g) Executive;
 - h) Licensing Committee; and
 - i) Salcombe Harbour Board.
9. **Election of Chairman and Vice-Chairman of Bodies of the Council** – to elect the Chairman and Vice-Chairman of the following Bodies of the Council for the 2013/14 Municipal Year:-
- a) Audit Committee;
 - b) Community Life and Housing Scrutiny Panel
 - c) Corporate Performance and Resources Scrutiny Panel;
 - d) Development Management Committee;
 - e) Economy and Environment Scrutiny Panel;
 - f) Licensing Committee; and
 - g) Salcombe Harbour Board (Chairman only).
10. **Appointment of Representatives on Outside Bodies** – to consider a report concerning the appointment of Members as representatives on Outside Bodies for the 2013/14 Municipal Year (circulated separately);
- NOTE:** Although some of these appointments are accepted by the “Outside Bodies” for a period of years, it is the Council’s practice where possible to review all appointments annually.
11. **Appointment of Other Groups** – to agree to the appointment of the following Groups for the 2013/14 Municipal Year:-
- a) Council Tax Setting Panel;
 - b) Design and Conservation Panel;
 - c) Joint Staff Consultative Forum;
 - d) Political Structures Working Group;
 - e) Programming Panel;
 - f) Public Spaces Working Group;
 - g) Shared Services Joint Steering Group;
 - h) Strategic Planning Working Group.
12. **Salcombe Harbour Board – Appointment of Co-Opted Members** – to consider a report which seeks to approve the appointment of four Co-opted Members to the Salcombe Harbour Board following the recommendations of the Appointments Panel (circulated separately);
13. **Urgent Business** – the Chairman to announce if any item not on the agenda should be considered on the basis that he considers it as a matter of urgency (any such item to be dealt with under item 18 below);
14. **Confidential Business** – the Chairman to inform the meeting of any confidential

item of business;

15. **Exempt Information** – to consider whether the consideration of any item of business would be likely to disclose exempt information and if so the category of such exempt information;
16. **Declarations of Interest** – Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting;
17. **Chairman's Announcements**;
18. **Business Brought Forward by the Chairman** – to consider business (if any) brought forward by the Chairman as reported under item 2 above;
19. **Questions** – to consider the following question received in accordance with Council Procedure Rule 8:

From Cllr Baldry to Cllr Tucker, Leader of the Council

A neighbouring local District Council recently had significant media coverage because of a recommendation not to use the apostrophe in street names. Mid Devon DC subsequently decided not to go ahead with the ban.

Is the Executive Member aware that South Hams DC has in place a ban on the use of the apostrophe in street names? What is his opinion of this failure to apply a basic rule of English grammar?

20. **Notice of Motion** – to consider the following motions received in accordance with Council Procedure Rule 10.1;

(a) By Cllrs Hodgson and Baldry

I propose that we SHDC Councillors reconsider our motion and decision taken last September regarding reducing the number of elected district Councillors in South Hams from 40 to 30. in the light of the submissions in response to the consultation carried out by the Boundaries Commission and the flaws in the process of representing these views, that we take the vote again at Full Council on May 9th. This is based on the number of submissions from the Parish Council and Public that clearly indicated that there was strong opposition and that this was the strong majority view.

(b) By Cllrs Pennington and Hodgson

That in view of the majority of responses from South Hams Parish Councils following consultation. As the majority has not agreed to a reduction of members from 40 to 30, the Boundary Commission be requested to urgently and directly consult with all South Hams Parish Councils giving their reasons why they consider a reduction is necessary and requesting the views from all Parish Councils before they reach a final decision in accordance with THE GOVERNMENT'S LOCALISM ACT and also in the interests of grass roots local democracy.

21. **Annual Address by the Leader of Council;**
22. **Electoral Review of South Hams – Draft Warding Arrangements** – to consider a report which seeks to make a recommendation to the Local Government Boundary Commission for England on alternative warding arrangements for South Hams District Council (circulated separately);
23. **Review of the Connect Partnership and Related Delivery Arrangements** – to consider a report which seeks to present a review of the Partnership and the related delivery arrangements (circulated separately);
24. **Calendar of Meetings 2013/14** – to consider a report which presents the Calendar of Meetings for the 2013/14 Municipal Year (circulated separately);
25. **Reports of Bodies** – to receive and as may be necessary approve the minutes and recommendations of the under-mentioned Bodies:-

Council Body		Date of Meeting	Minute Nos.	Page Nos.
a	Executive *	21 March 2013	E.81/12 – E.93/12	7 - 15
b	Salcombe Harbour Board	8 April 2013	SH.57/12 – SH.66/12	16 - 18
c	Audit Committee *	11 April 2013	A.25/12 – A.33/12	19 - 25
d	Development Management Committee	17 April 2013	DM.55/12 – DM.59/12	26 - 40
e	Corporate Performance and Resources Scrutiny Panel	18 April 2013	CP&R.34/12 – CP&R.42/12	41 - 48

* Indicates minutes containing recommendations to Council.

Members of the public may wish to note that the Council's meeting rooms are accessible by wheelchairs and have a loop induction hearing system.

**An optional lunch will be available for all Members
in the Dining Room at 1.00 pm**

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER
THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER**

If you or someone you know would like this publication in a different format, such as large print or a language other than English, please call Darryl White on 01803 861247 or by email at: darryl.white@southhams.gov.uk